

**ASSOCIATION OF GOVERNMENT ACCOUNTANTS OF THE PHILIPPINES
FY 2024 ANNUAL CONVENTION-SEMINAR
FREQUENTLY ASKED QUESTIONS**

General Queries

- 1. Will the materials used by the Resource Speakers be shared/ made available to the participants?**

The presentation materials of our Resource Speakers, as well as the Summary of the Discussion, will be uploaded in the AGAP Website, within one (1) week from the end of the Annual Convention.

- 2. When can we get our Certificates of Attendance?**

The AGAP Secretariat shall distribute Certificates of Attendance starting October 11, 2024 (Friday, Day 3). Participants shall present a copy of their Official Receipts (OR) in claiming the Certificate of Attendance.

Please note, however, that the Certificate of Attendance is separate from the Certificate of Participation for our Certified Public Accountants (CPAs), who shall be given their CPD credit units. The Certificates of Participation shall be distributed only on October 12, 2024, subject to validation (please refer to Items 13 to 22 below).

To manage the queuing system, the participants will be asked to claim their certificates on a per table basis during the above-mentioned scheduled dates, upon the signal of the designated usherettes.

- 3. What if I was not able to get my Certificate of Attendance and/or Participation (for CPAs) on scheduled dates during the Annual Convention?**

Participants who were not able to get their Certificates of Attendance and/or Participation on scheduled dates may request for an electronic copies as follows:

- Certificate of Attendance (for all) – email info@agap.org.ph
- Certificate of Participation (for CPAs only) - email agapcpd@gmail.com, and attach a copy of their PRC license. The issuance of the Certificate of Participation for CPAs shall be subject to validation of the daily attendance/submission of evaluation forms. **(For CPAs, please refer to CPD-related concerns from Item 13 to 22 below)**

Outstanding Accounting Offices Awardees

4. What are the award categories for the Outstanding Categories?

The award shall have the following categories:

- NGA Category
- LGU Category
- GOCC Category
- Hall of Fame (i.e., three [3] years consecutive awardee of the outstanding accounting office)
- Platinum (i.e., five [5] years consecutive awards after the grant of the Hall of Fame Award, thus a total of eight [8] years)

5. What are the criteria on the selection of Outstanding Accounting Offices? How are the nominations being evaluated?

As in the previous years, the AGAP grants awards to the Outstanding Accounting Offices in recognition of their accurate and timely submission of financial reports for the year covered. These annual awards rites, which have been part of the AGAP tradition, aim to emphasize the importance of these reports in management decision making at the agency level and ultimately at the oversight level. Accordingly, the Commission on Audit is requested annually for assistance in submitting nominees. **For the nominations covering FY 2023, the deadline was set on August 14, 2024.**

Nominations received within the set deadline are then subjected to the following criteria:

For NGAs (90% and above):

First Pass

Unmodified Opinion	40%
Accuracy	30%
Timeliness	30%
Total	100%

Second Pass (Agencies who have reached 90% and above, are subjected to the following additional criteria)

Obligation Rate	50%
Disbursement Rate	50%
Total	100%

For LGUs* and GOCCs (90% and above):

Unmodified Opinion	40%
Accuracy	30%
Timeliness	30%
Total	100%

**with Seal of Good Local Governance*

6. Will Departments/ Agencies that have received unmodified opinions be automatically considered an awardee of the Outstanding Accounting Offices?

No, departments/agencies that have received unmodified opinions ARE NOT automatically considered an awardee of the Outstanding Accounting Offices as we are **accepting nominations provided by the COA within the deadline submitted (i.e., August 14, 2024)**, and those that passed the criteria set by the Board.

On AGAP Membership

7. Will my attendance at the AGAP Convention automatically make me an AGAP Member?

No. attendance to AGAP Conventions DOES not automatically translate to AGAP membership.

8. How can I be an AGAP Member?

Public financial professionals (i.e., Budget, Accounting, Audit, Cash Management, Procurement, and other allied positions) who are in active service may join AGAP. Interested and qualified government employees, regardless of their status, may submit their application as follows:

Step 1: Proceed to the AGAP Membership Booth

Step 2: Accomplish the application form and upload latest ID photo

Step 3: Pay the lifetime membership fee amounting to P500.00 (cutoff is October 11, 2024, 3PM)

Step 4: Present your Official Receipt and collect your AGAP ID Card on the last day of the annual convention (Day 4, October 12th) at the designated Membership Booth

9. Should I renew my AGAP Membership annually?

No, AGAP membership does not need to be renewed annually. The lifetime membership shall only require one-time payment of membership fee amounting to P500.00.

10. What are the privileges of an AGAP Member?

Aside from learning and network opportunities among public financial practitioners, AGAP Members who are in good standing may have access to scholarship and other social programs of the organization, subject to further

conditions set for the program (e.g., at least 3 years membership and 3 years consecutive attendance to AGAP conventions).

11. Can I request for a replacement ID? How much does it cost?

Existing AGAP Members may request for replacement IDs also in the AGAP Membership Booth. The replacement cost of the ID amounts to P200.00. The requested IDs will be issued at the last day of the annual convention provided that payments are made not later than 3pm of October 11, 2024.

12. What will happen to unclaimed AGAP Membership IDs?

Unclaimed AGAP membership IDs may either be claimed by the member or his/her duly authorized representative at the next annual convention or requested to be mailed, upon payment of corresponding mailing fee.

On CPD Units for CPAs

13. Does this year's Annual Convention include Continuing Professional Development (CPD) units for Certified Public Accountants (CPAs)? What topics are covered and how many CPD units are given?

The CPD Council for Accountancy has granted this year's program with the theme, "*Improving Financial Inclusion and Securing Future Proof Public Finance*," a total twenty-two (22) CPD credit units covering ten (10) topics under program accreditation number ACC-2021-137-13762. It is composed of:

- A. Technical Competency: 18 units
- B. Professional Development : 2 units
- C. Ethics, Governance and Quality Principles: 2 units

14. How can I avail the CPD credit units?

Participants who are CPAs shall take the following MANDATORY steps:

- A. **Prior to or during day 1 of the event, REGISTER for the CPD through the link to be provided** (i.e., website, flashed on the screen, QR Code printout to be provided per table). All CPA participants shall upload a copy of their CPA license and ensure the correctness of their entries. **Names to be registered in the CPD Registration List should be the same as the name indicated in the CPA license.**

CPAs who shall encounter technical problems with the CPD online registration link may proceed to the CPD Help Desk for assistance.

- B. At the end of each session, register their **ATTENDANCE**. CPA participants shall **accomplish and submit the Evaluation Form per topic by using the printed QR Codes which are printed and placed in the respective tables inside the convention hall.**
- C. On the last day of the convention (**Day 4, October 12**), **secure your Certificate of Participation from the designated CPD tables**, which are arranged alphabetically **based on the last name indicated in your CPA license**. For married CPAs, they shall line up in the queue where their maiden name falls under.

15. Why do I have to upload my CPA license?

The copy of CPA license is requested to be uploaded to enable the evaluator to double check if the entries in registration matches the name and license number indicated in the license. In previous years, there are names and licenses which are not accepted by the PRC database due to spelling errors, incorrect surnames, among others. This usually happens for married CPAs which still use their maiden names in the licenses but registered in AGAP using their married name.

16. What if I am unable to upload my CPA license?

The CPA participant may still pursue the availment of the CPD certificate but there is a risk that the CPD units may not be credited if the CPD system of the PRC fails to accept the entry.

The PRC's Online CPD system does not accept names and CPA license numbers which do not match the data in their roster of CPAs.

17. What if I am unable to complete or attend all the topics?

CPAs who are unable to complete or attend all the topics shall only be provided with credit units equivalent to the topics attended. Each 2-hour topic shall have two (2) equivalent CPD credit units, while the 4-hour topic scheduled on Day 4 shall have four (4) credit units.

18. I have recently passed the CPA Licensure Examination but I do not have a CPA license yet. Can I be given the CPD Certificates?

No, the CPA license is required to be provided in the availment of CPD credit units.

19. Can non-CPAs request for Certificates of Participation (CPD Certificates)?

No, AGAP shall not issue **Certificates of Participation (CPD Certificates) to non-CPAs**. Accordingly, CPD Certificates shall only be provided to participants who are Certified Public Accountants and have satisfactorily completed the program, as further evidenced by their submission of duly accomplished evaluation forms.

20. What if I was not able to get my Certificate of Participation (CPD Certificate) on the scheduled date during the Annual Convention?

Participants who will fail to get their Certificates of Participation (CPD certificate for CPAs only) may email agapcpd@gmail.com. The request shall be accompanied by the scanned copy of their PRC license. The issuance of the

Certificate of Participation for CPAs shall be subject to validation of the daily attendance/submission of evaluation forms.

21. How can I secure a CPD Certificate from previous year’s AGAP convention/s (i.e., FY 2022 to FY 2023)?

Participants who want to secure a CPD Certificate from previous year’s AGAP conventions may email their request to agapcpd@gmail.com, supported by the scanned copy of their PRC license.

22. I attended the online convention in FY 2022 with the theme, "Navigating the Challenges of Financial Technology and Digital Transformation," but the PRC only credited 1.5 credit units from the said training. What shall I do?

You may indicate the following CPD accreditation numbers of the topics to support the Certification that we have issued or **email a request for supplemental certification at agapcpd@gmail.com:**

FY 2022 Annual Convention					
PROG-2022-44306	Latest Digitization Effort of the Bureau of Treasury	ACC-2021-137-8437	Accountancy	2	1.5
PROG-2022-44721	Implication of Digital Transformation in Public Audit	ACC-2021-137-8327	Accountancy	2	1.5
PROG-2022-44723	Mental Well-being and Mindfulness	ACC-2021-137-8328	Accountancy	2	1.5
PROG-2022-44728	IT Developments at the Department of Public Works and	ACC-2021-137-8329	Accountancy	2	1.5
PROG-2022-44729	Strengthening the Electronic Processes in the Procurement	ACC-2021-137-8330	Accountancy	2	1.5
PROG-2022-45245	Latest Electronic Processes in Tax Administration	ACC-2021-137-7515	Accountancy	2	1.5
PROG-2022-45246	Flexible Working Arrangements In the Public Sector	ACC-2021-137-8331	Accountancy	2	1.5
PROG-2022-45247	IT Infrastructure Roadmap of the Department of Information	ACC-2021-137-7516	Accountancy	2	1.5
PROG-2022-45249	Benefits and Implications of Financial Inclusion	ACC-2021-137-7517	Accountancy	2	1.5
Total Credit Units					13.5